



WORKLINX[®]
System Builder Software

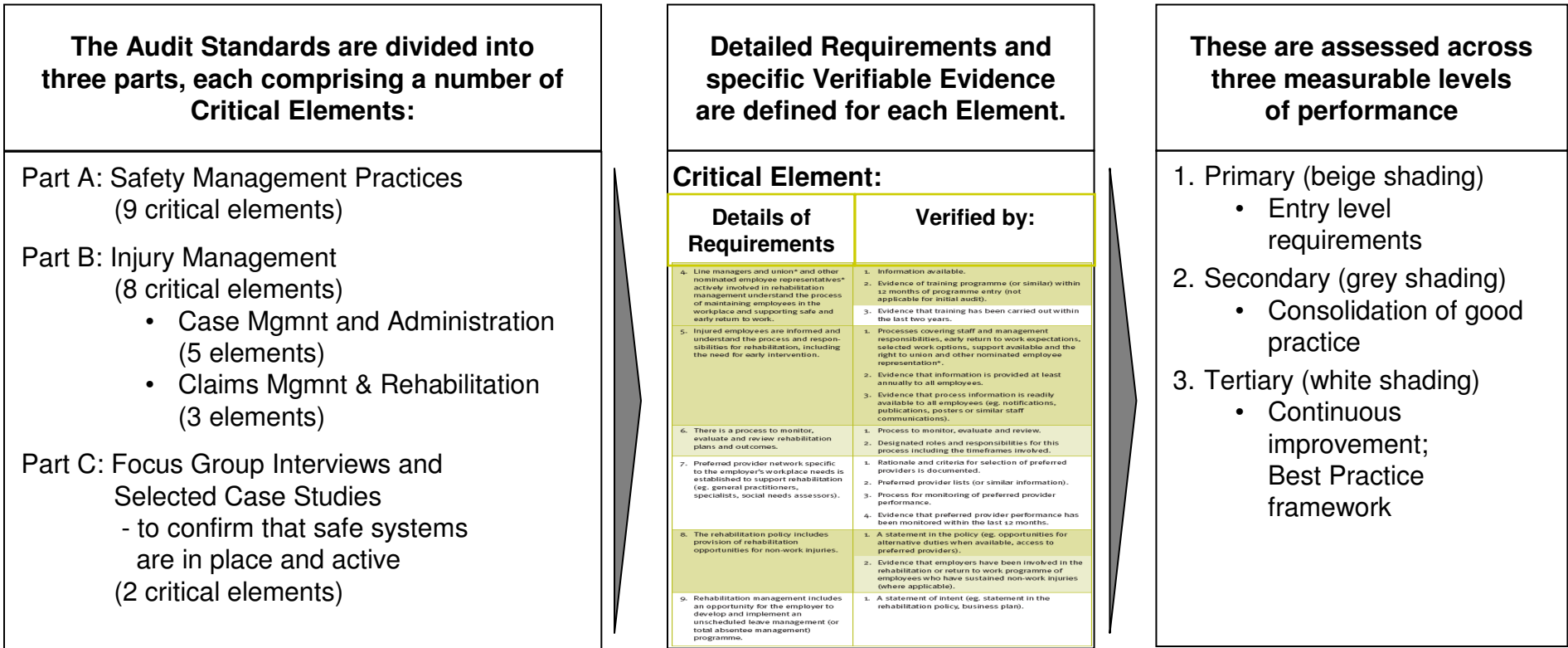
Summary of Support:

**The ACC Partnership Programme
(Based on the ACC Audit Standards)**

May, 2005

Background

The ACC Partnership Programme Audit Standards define the specific requirements an employer’s Health and Safety management programme must meet for the employer to join or continue in the Partnership Programme







The Detailed Requirements and Verifiable Evidence provide a checklist of requirements that an organisation’s Health and Safety programme should meet to be considered effective.

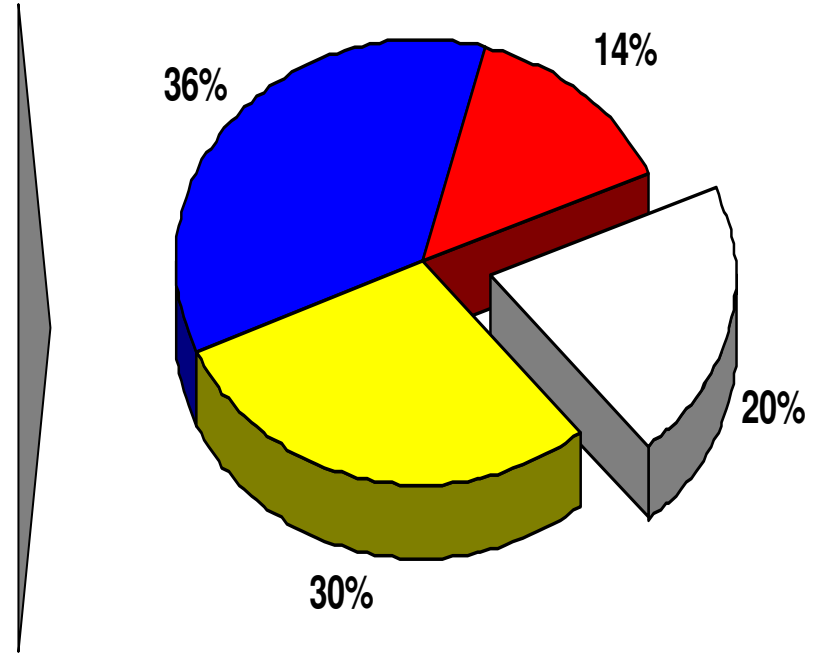
WX Support of Detailed Requirements

The 240** pieces of Verifiable Evidence required by the Audit Standards can be broken into four categories with regards to Worklinx

- WX provides Full Support
- ◐ WX provides Partial Support
- N/A External to systems support

Categories of Evidence	Description	Level of WX Support*
 Policy/ Process/ Procedures Documentation	<ul style="list-style-type: none"> More than 70 separate policies and processes required to be defined 	●
 Other Requirements Fully Supported by WX Features	<ul style="list-style-type: none"> Includes Version Control, Hazard Management, Checklists, Staff Appraisals Training Definition, Audit & Review Systems, Auto Email 	●
 Requirements Partially Supported by WX	<ul style="list-style-type: none"> Features don't directly support reqmt but can be used in conjunction with external elements 	◐
 Evidence External to Systems	<ul style="list-style-type: none"> Relate to policy content, physical controls or physical evidence that processes are active 	N/A

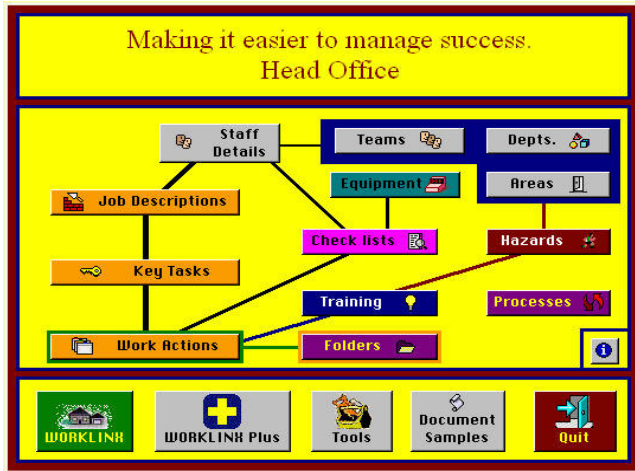
WX supports 80% of Audit Standard Requirements**



* Refer "WX Support of ACC Detailed Requirements .pdf" for a detailed assessment.
 **NB: Excludes Elements 9,18 &19 which relate to observation and interviews, aimed at ensuring the other 16 Elements are in place and functioning. As such, they are duplications of requirements defined under other elements



Supports your Health and Safety Programme in Two Ways...



1. System Builder Software

- Supports 80% of ACC Detailed Requirements (as documented)
- Enables centralised desktop access OR printed access to reports, procedures, policies
- Enables multiple views of detailed procedures including HazSOPs (eg: by location, hazard, equipment, job role)
- Can be extended to incorporate business' SOPs and thereby integrate Health & Safety Management with daily Work Actions
- Audit and Review, Checklists, Version Control and Change History features, enable prompting of reviews and tracking of procedural updates

2. Structured Implementation Programme

- Ensures timely completion and effective implementation of all aspects of your Health & Safety Programme
- Worklinx consultants facilitate the design and structuring for your database to ensure a "best fit" for your organisation's specific requirements
- External tools and forms are integrated directly with your procedures database
- Client Users work side by side with Worklinx consultants to facilitate knowledge transfer

